



APPLICATION FOR REFUND - WITHDRAWAL/DEFERAL FORM

Please Note: Applications for refunds may take up to 5 working days to be processed. We do not provide refunds in cash. Refunds will only be processed into a clients account.

Course Name: _____

Course Code: _____

Course Start Date: _____

Trainer/ s: _____

Student Name: _____

Company Name: (if applicable) _____

Address: _____

State: _____ **Postcode:** _____

Phone: _____ **Fax:** _____

Reason for: Refund and Withdrawal Deferral (please give your reason for withdrawing with a refund or deferring):

Please provide your account details below for Direct Deposit.

Name on Account: _____

Bank Name: _____

Bank Address: _____ **Postcode:** _____

BSB Number: _____

Account Number: _____

Office Use Only: Outline action taken and outcome.

Refund: Paid Not Paid Date Paid: _____

Deferral: Fee Held in Trust

Star Training Staff Member Signature: _____ Date: _____